

Advisory Committee Spring 2021 Minutes
Surgical Technology
4:00pm Wednesday, April 14, 2021 - Century City
Surgical Technology Lab Room 2302

Members present:

Jordain Bass, Kell West
Bonnie Beavers, Kell West
Delayne Crow, United Regional Healthcare
Amanda Crow, United Regional Healthcare
Alvita Foster, United Regional Healthcare
Dr. Jedidiah Grisel, Head and Neck Associates
Ahmali Lay, Vernon College student
Peyton Reike, United Regional Healthcare
Shane Smith, Higginbotham & Associates

Members not present:

Brianna Macias

Vernon College Faculty/Staff:

Shana Drury
Jeff Feix
Karen McClure
Michelle White

Jeff Feix welcomed the committee to the Surgical Technology Lab and began introductions.

Old Business/Continuing BusinessDr. Grisel

❖ **Program Effectiveness Plan (PEP)**

Dr. Grisel began the meeting with the old business, the review of the Program Effectiveness plan.

Jeff Feix reviewed the current changes to the Program Effectiveness plan, on pages 11 and 12. These changes were the addition of the 2019-2020 Graduate and Employer Survey information.

New BusinessDr. Grisel

❖ **Approve Program Handbook**

Dr. Grisel moved on to new business, approval of the program handbook.

Jeff Feix reviewed the program handbook that was presented to committee members for review. Shana Drury stated there was an addition from the Department of Education, to inform the students that they are training for a Texas license.

Amanda Crow made a motion to approve the program handbook with the Department of Education addition.

Peyton Reinke seconded the motion.

The committee voted and approved the program handbook with the addition of the Department of Education statement.

❖ **External learning experiences, employment, and placement opportunities**

Jeff Feix thanked the employers present because they will help place our next round of students. Jeff reviewed that in August Vernon College will have 11 students looking for employment. Dr. Grisel asked if the number of enrollments would go back to the 15 students that we were enrolling pre-COVID for the fall. Shana Drury stated that yes, we are planning on accepting 15 students beginning in Fall 2021.

Dr. Grisel asked where locally students are being hired. Jeff Feix reviewed the following locations with the committee, United Regional, Kell West, surgeon's offices. Amanda Crow added that United Regional Healthcare has been hiring Surgical Technology graduates as endoscopy technicians.

Jeff Feix shared with the committee the students plan for placement that begins during the first semester of the program. The students begin a resume that they update throughout the program. As students are getting ready to finish the program they have added to their resume and have an idea of where they would like to apply after all the external learning opportunities.

Dr. Grisel asked how many students are hired at United Regional Healthcare. Amanda Crow stated usually they have 2 or 3 positions for Surgical Technology graduates. Jeff added that sometimes that number can be higher depending on the departments that are in need.

Jeff Feix also reviewed the external learning experiences are still the same, which are United Regional Healthcare System, Kell West, and local Surgeons Offices.

Dr. Grisel asked, how often is a student not employed after graduation? Jeff Feix responded that 90% to 95% are placed once they have passed their test. Jeff reviewed that the Vernon College Surgical Technology program cannot count the students unless they are placed in a field of surgical technology. Jeff added that the last class only had one student that did not get employed because the student failed the test on the first try and did not re-take the test.

❖ **Professional development of faculty and recommendations**

Jeff Feix noted that most professional development has been cancelled. However, he was able to attend a Surgical Technology Educators workshop virtually. Jeff added that during that workshop, he learned that within the next month or two they will be coming out with a new curriculum. Additionally, in May there will be a new edition of the textbook released. At this time, the AST National Conference has been moved to July, in Las Vegas. Currently, Jeff and the students are planning to attend this conference. Jeff has also attended some of the professional development offered through Vernon College.

Delayne inquired about Jeff's retirement. Shana Drury did confirm that Jeff's retirement would be August 2022 after 20 successful years at Vernon College. The committee then discussed the opportunity to hire a new instructor in the future.

❖ **Promotion and publicity (recruiting) about the program to the community and to business and industry**

Dr. Grisel asked the faculty member, Jeff Feix, to review the following information with the committee.

Jeff Feix reviewed all of the promotion and publicity for the program. Jeff also mentioned that May 1st the program would be taking applications for the class starting in August.

- Perkins Recruiting Video
- Preview Day
- WFISD College and Career Fair
- High School Tours
- Allied Health Job Fair

❖ **Serving students from special populations:**

1. individuals with disabilities;
2. individuals from economically disadvantaged families, including foster children;
3. individuals preparing for non-traditional fields;
(started with 11, 10 females/1 males)
4. single parents, including single pregnant women;
5. displaced homemakers; and
6. individuals with limited English proficiency

❖ **Program Specific Accreditation Information and Requirements**

❖ **2019/2020 Graduate and Employer Surveys**

Dr. Grisel asked the faculty member, Jeff Feix, to review the following information with the committee.

Jeff Feix noted that currently two graduate surveys have not been returned but he is trying to contact the graduates. In addition, only six employer surveys have been returned.

Graduate Survey Data:

ARC/STSA Threshold: 70% satisfaction with 50% return rate

Academic Year	15/16	16/17	17/18	18/19	19/20
Return Rate	100%	92%	93%	100%	84%
Satisfaction	100%	100%	100%	100%	100%

2019/2020 Class - 13 surveys sent with 11 returned

Employer Survey Data:

ARC/STSA Threshold: 70% satisfaction with 50% return rate

Academic Year	15/16	16/17	17/18	18/19	19/20
Return Rate	100%	69%	92%	90%	60%
Satisfaction	100%	100%	100%	100%	83%

2019/2020 Class - 10 surveys sent with 4 returned

Dr. Grisel asked the committee for a motion to approve the graduate and employer surveys as presented.

Shane Smith made a motion to approve the graduate and employer surveys as presented.

Alvita Foster seconded the motion.

The committee voted and the committee will approve the graduate and employer surveys.

❖ **Surgical Technology Student Association Activities**

Ahmali Lay informed the committee of the fundraising the students have been doing throughout the year. The Surgical Technology Garage Sale and The Surgical Technology Salsa sales.

Jeff Feix stated that the garage sale raised \$2740.45. The students collected the items for a month or two and spent Friday (April 8th) preparing and Saturday (April 9th) selling. Jeff added that with the money raised will almost cover airfare for the students to the national conference.

Jeff Feix wanted to share the virtual reality software for the committee. Jeff also stated that the company that the software was purchased through was doing a success story for the company. This will include statements from Jeff and photographs. This will be a good recruiting tool after it is published. Vernon College marketing director will also be able to use the information for a Vernon College marketing tool.

In addition, Jeff stated that this could be used at home in a 2-D version. This gives the students opportunities to practice remotely. For example, during the recent snow days Jeff used the at home version to create a challenge for the students.

Adjourn

Dr. Grisel adjourned the meeting at 4:55pm.

Recorder Signature – Amanda Crow <i>Amanda Crow</i>	Date 04/23/2021	Next Meeting: Fall 2021
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